

VIRTUAL MINISTRY FAIR NOVEMBER 2015



WELCOME & TABLE OF CONTENTS

WELCOME!

Thank you for taking the time to learn about Epiphany Episcopal Church ministries and all that they offer to our parishioners and the community. Listed within this virtual ministry fair is a snapshot of the current ministries that are active at Epiphany. As you will read, there are a variety of ways for you to get involved in Epiphany activities through our various ministries. If you would like to join a ministry or need assistance from a ministry, please contact the Epiphany office at 702-693-4100.

If there is a new ministry that you would like to see at Epiphany, but is not currently offered, please contact a member of Epiphany's Vestry.

TABLE OF CONTENTS

Worship Ministries	3
Education Ministries	4
Hospitality Ministries	5
Outreach Ministries	. 6
Administrative Support Ministries	7

WORSHIP MINISTRIES

EUCHARISTIC MINISTER

A Eucharistic Minister is a lay person authorized to administer the Consecrated Elements at a celebration of the Holy Eucharist.

Training: Approximately one hour.

Requirements: Must be a confirmed/received member of the Episcopal Church. Each Eucharistic Minister must purchase an Alb which is worn during service.

Time Commitment: Typically one to two services per month.

USHERS

Ushers assist people in finding seats in the Nave and distributing materials to participate in the service. Additionally, ushers perform a head count, notify the church school teachers of the progress of the service, and ensure the elements are taken to the altar and collection is completed. One usher serves at each 10:00 am Sunday service.

Training: Two 30-minute training sessions per year.

Time Commitment: Schedules are done each quarter. Ushers typically serve at two 10:00 am services per quarter. Ushering takes approximately an hour and a half each session. Ushers arrive 15 minutes ahead of the service and leave approximately 15 minutes after its conclusion.

CHOIR

Choir members sing at the 10:00 am service on Sundays. This usually consists of 1-2 anthems per Sunday. There are also special services, such as Thanksgiving and Christmas Eve.

Time Commitment: The choir participates in the service from Labor Day to the end of May. Choir rehearsals are every Monday night from 6:30-8:00 pm at the church. Choir members should arrive by 9:15 every Sunday to run through the anthems for the service.

ALTAR GUILD

Altar Guild prepares all the things necessary for the celebration of the Eucharist or any of the other sacraments and offices of the church. This includes preparing the Altar and arranging and purchasing flowers.

Training: One hands-on training.

Time Commitment: Two to three times per quarter. Usually one hour on Saturday to set up, 15 minutes after the 8:00 am service to set up for the 10:00 am service, and 20 minutes after the 10:00 am service to clean up.

YOUTH ACOLYTE

Acolytes assist in the core activity of our church, the worship service. Acolytes' roles at Epiphany are Crucifer and Altar. The Crucifer Acolyte leads the processions during in the service, drawing the focus of the congregation to the worship. The Altar Acolyte assists the clergy with the Eucharist.

Training: Three consecutive Sundays in September.

Time Commitment: Schedules are made each quarter. For special services (weddings, funerals, etc) acolytes are scheduled based on their availability to serve.

CONTEMPLATIVE PRAYER

Group self reflection through silent prayer. The participants seek to quiet their minds and listen for the voice of God in silence.

Time Commitment: Mondays 6:45-7:15 pm

READERS

Readers read aloud the lessons for the day during the 8:00 am and 10:00 am services. Readers are also needed for special services, e.g. Thanksgiving and Christmas, as well as weddings and other events. Two readers are usually used per Sunday.

Time Commitment: Scheduling is done quarterly.

EDUCATION MINISTRIES

STILL LISTENING

A small-group Bible study held in a parishioner's home Study topics have included various books of the Old and New Testament as well as overall themes and subjects, such as "Women in the Bible." Members of the group participate in leading the studies.

Time Commitment: First and third Wednesday from 7:00-8:30 pm.

CHURCH SCHOOL SUBSTITUTES

Substitutes fill in for church school teachers when the teachers are unavailable.

Training: All volunteers must take and pass "Safeguarding God's Children," an online course set up by the diocese.

Time Commitment: Church school begins at 9:45 am on Sundays.

NURSERY

Nursery Volunteers watch children ages 0-3 who are not in Sunday School yet. Children are brought into the church to be with parents/guardians for communion.

Training: All volunteers must take and pass "Safeguarding God's Children," an online course set up by the diocese.

Time Commitment: Coverage is by sign-up sheet. The volunteer should arrive by 9:45 am for the 10:00 am service.

HOSPITALITY MINISTRIES

GREETERS

Greeters are responsible for welcoming people each Sunday to service. They are asked to do their best at recognizing new people and guests. Greeters also direct guests to sign the guestbook and show people where hymnals and prayer books are.

Time Commitment: Most greeters are scheduled twice during a quarter. Greeters need to be in place by 9:40 for the 10:00 am.

EAT AND GREET

Eat and Greet are small groups which meet in members' homes once a month for discussion and fellowship. Dinner is potluck style with each person bringing a dish. Spouses and family members are welcome.

Time Commitment: Meets once a month in rotation at different members' homes.

COFFEE HOUR

The purpose of coffee hour is to provide coffee and light refreshments after the 10 am service every Sunday, for fellowship with each other and to welcome newcomers. Two people are assigned each Sunday to bring both healthy and sweet snacks, in addition to making coffee and cleaning up afterwards.

Training: Minimal training in use of coffeemaker and set up of kitchen.

Time Commitment: One Sunday every 6-8 weeks. Arrive 15 minutes before the 10am service and stay 20-30 minutes afterwards to clean up.

OUTREACH MINISTRIES

TREASURE HOUSE

Treasure House is the thrift shop located at Christ Church Episcopal, 2000 S. Maryland Pkwy in Las Vegas. Duties include unpacking, hanging and organizing donations, setting up merchandise displays, interacting with customers and working as a cashier.

Training: On the job training for unpacking and stocking merchandise. Extra training may be needed to operate the cash register.

Time Commitment: Treasure House is open Tuesday-Thursday and Saturdays from 10-3pm. Volunteers can work a full day, half-day or on-call as fits their schedule.

ANGEL FOOD

The Angel Food Team provides meals for up to two weeks for a family in need due to medical issues, a death in the family, recent birth of a child, etc.

Time Commitment: Cooking or buying a meal and delivering it. Members of the team are called upon on a rotating or as-needed basis.

CARE AND CALLING

Members of Care and Calling accompany Lay Eucharistic Ministers in taking communion to parishioners who are unable to come to church because of health/disability issues.

Time Commitment: Approximately an hour per visit.

COMMUNITY EXPANSION

The mission is to engage and involve the Epiphany congregation in projecting and growing Epiphany, to project and grow Epiphany in the South Las Vegas Valley, and to keep the Epiphany congregation informed of our activities. The committee focuses on church growth with the idea that our community includes internal (current church membership) and external.

Time Commitment: Meetings are on the 4th Tuesday of each month at 7pm.

EPICENTER ON THE PARKWAY

Epicenter is the food bank located at Christ Church Episcopal, 2000 S. Maryland Parkway in Las Vegas. Duties include picking up weekly and special donations from Epiphany and bringing them to Christ Church, and acknowledging donors of checks.

Time Commitment: About an hour as needed to take food to Christ Church.

BOOK CLUB

The book club meets monthly to discuss the book chosen by the group for that month.

Time Commitment: The second Tuesday of each month at 6:30 pm.

PRAYER SHAWL

Participants meet once a week to knit or crochet a prayer shawl. Prayer shawls are blessed by clergy and given to those who are in need of a reminder that someone cares. Yarn is provided.

Training: None. Participants in prayer shawl are glad to teach anyone who does not know how to knit or crochet.

Time Commitment: Wednesdays 9:30-11:30. Anyone who cannot attend during the week is free to work from home as well.

NEVADANS FOR THE COMMON GOOD

Epiphany has a formal membership with external organization. The congregations and organizations that make up Nevadans for the Common Good come together to accomplish things that they would not be able to accomplish on their own. Recent topics include child trafficking, elderly care, and education.

Time Commitment: Varies greatly depending on level of participation.

ADMINISTRATIVE SUPPORT MINISTRIES

BUILDING AND GROUNDS

This ministry involves taking care of Epiphany's two buildings (about 11,000 sq ft) and its grounds (7.5 acres). Actual duties vary greatly, from doing maintenance and cleaning chores to taking care of landscaping, which includes an extensive irrigation system. Identifying future needs and projects and identifying people who can help is a big part of this ministry. This includes finding volunteers inside Epiphany and reliable outside contractors.

Training: Basic knowledge of plumbing, electrical and mechanical, fire alarm and gardening and irrigation systems is a big plus. Extensive on-the-job-training is on-going.

Time Commitment: Varies, depending on the project.

WEBSITE/SOCIAL MEDIA

Provide input to and update Epiphany's website and Facebook account.

Training: Self-tutorials available online for how to update the website.

Time Commitment: Website updates take place weekly and as needed. Facebook updates vary between daily to weekly.

NEWSLETTER

Write articles for the newsletter and take photos during Epiphany related events.

Time Commitment: Published quarterly.

